

## Enrollment Certification Request Form

Office of Veterans Affairs, The University of Tennessee, Knoxville

**This form must be completed by all students receiving VA Education Assistance. Failure to submit this form every semester will result in nonpayment. If you are a new VA student or transfer student at UTK for the first term, you will need to submit additional paperwork along with this form. Please contact UTKVA Office for more information.**

### PART I — APPLICANT

|   |   |
|---|---|
| NAME OF APPLICANT (last, first, middle initial) | Chapter # _____   |
| UTID # _____ SSN _____                          | <input type="checkbox"/> Veteran <input type="checkbox"/> Dependent <input type="checkbox"/> Spouse |
| Current Mailing Address                         | If you are ACTIVE DUTY, check here: <input type="checkbox"/>  |
|   | Chapter 35 File #<br>(Different from SSN) _____   |
|   | Major _____   |
| Home # _____                                    | Minor _____   |
| Cell # _____                                    | Concentration (if any) _____  |
| UTK Email _____                                 | Catalog Year Followed: _____  |

### PART II — ENROLLMENT DATA

Request for Fee Extension (I understand that my balance will be due on the last day of the term regardless of whether I have received money from the DVA by that date).

My level is     Freshman     Sophomore     Junior     Senior     Masters     PhD     Law     Vet Med  
 Executive Education (additional paperwork required)

**Please answer the following questions:**

1. What semester do you plan to graduate? \_\_\_\_\_
2. How many hours have you completed for this degree? \_\_\_\_\_
3. Are you pursuing a commission through ROTC or AFROTC?     Yes     No
4. Are you receiving the ROTC Scholarship, T.A. or goarmy.ed?     Yes     No

#### You must be registered for these classes in **BANNER**

| COURSE NAME | COURSE # | CREDIT HOURS | TERM | REPEAT? |
|-------------|----------|--------------|------|---------|
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|   |                 |
|---|-----------------|
| If I have a change in enrollment or change in fee charges, failure to notify the UTKVA can result in an increase, decrease, or termination in payments, <b>I must notify the UTKVA within seven (7) working days.</b> | UTKVA Comments: |
|---|-----------------|

|                      |      |
|----------------------|------|
| SIGNATURE OF STUDENT | DATE |
|----------------------|------|